

# Different ideas on how to use the Public Course Request module:

## ***Different groups of students***

- All middle school and high school students.
- Just future 10-12 grade
- Incoming freshman only
- Students who are virtual

## ***Different types of requests***

- Just elective requests (office staff still enters core course requests)

## ***Different ways of collection***

- By classroom groups in a lab
- URL is available at home and students are responsible to do it at home.
  - Credentials can be mail merged to letter with steps or can be email mail merged

## ***Verify or Approval ideas***

- Office staff still enters all course requests, but students can log in to get view only to “verify” electronically
- Guardian access to view only and “verify” or to modify/approve.

## ***Extra links:***

- <https://si-public.neonet.org>
- [How to email mail merge via Outlook](#)
- [How to email mail merge via Gmail](#)