

**DASL Admin. Roundtable**  
**April 16, 2020**  
**10:30 PM – 11:30 AM**  
**Webinar**

- Releases
  - 19.5
    - On the SIS-Student-Attendance-School Absences screen the attendance records now include a Last Modified date and username. If the username = daslgbwsthat means the attendance record came the teachers gradebook.
    - Student Membership/Program Codes; 235023 -English as a Second Language (ESL); 235025 -Transitional Bilingual Education (TBE) Program; 410010 -CTSO State Competition Participation
    - Local-Analytics Hub-Eligibility Folder-2 new NCAA reports
  - Spring Release 19.5.x- Anticipated Spring release that will include any needed end of year EMIS elements. Future communication will come out as soon as we know.
- Report Cards- With the many changes to the end of year grading due to school shut down, buildings report cards may look different.
  - Slide 4 reviews what end users can change on the layout on their own!
  - Slide 5 reviews what you need to contact NEOnet to change.
  - Reminder, you can post report cards to ParentAccess for parents/students to retrieve. Instructions on how to post report cards can be found [here](#).
- Other end of year questions due to shutdown
  - HS Guidance Counselors typically print the next years course requests and mail with report cards. Is there any way to share this through SIS?- Currently the only way is through the Public Course Request Module. [The steps are explained in this document](#). If a report of course requests in a single line spreadsheet becomes available, the document will be update with those steps.
  - Any good add-on that emails parents from a spreadsheet like that? [How to email parents from spreadsheet via Outlook](#)  
[How to email parents from spreadsheet via Gmail using AutoCrat](#)
  - How can guidance send out next years courses scheduled to students electronically?

[Currently this document explains an email mail merge option.](#) If more options become available we will update the document.

- Graduation
  - 2020 Graduates Slides 8-11
    - Reminder on quick ways to submit transcripts for Ohio Means Jobs and Seal of Biliteracy
    - Question: *Do Grad Alternate Pathway program codes still need to be entered into DASL?- Need to confirm with ODE*
  - 2021 and Beyond Slides 12-14
    - The new seals were added to SIS-Student-Graduation Points-Student Exemptions/Requirements to begin tracking
    - Future releases will include auto-calculations and indications for some seals in which the data is already in DASL.
  
- 2020-2021
  - **Promo/Enroll-** Continue to run promotion and enrollment to push students out of 19/20 into 20/21. Please use 8/1/2020 for summer registrations in the 20/21 school year. If the family registers the student after 8/1/2020 you may use the actual August date (ex. 8/5/2020), this may eliminate some ODDEX errors your EMIS Coordinator may receive when students are moving around during August.
  - **Whacking vs. Withdrawing-** Best practice is to not whack students after June 30<sup>th</sup>. However, if you are cleaning up inter-district transfers or if special circumstances arise you could review with your EMIS Coordinator if whacking can occur after June 30
  - **Exclude records from Fall Initialization.** [Please review this document](#) to understand the Exclude from Fall Initialization Process. An example may be: *Student was a resident going out under open enrollment at time of the promotion to 20/21. After he was promoted, he stopped going out open enrollment and became a regular resident attending, so you update his FS Standing record in 19/20. When the ITC runs the Fall Initialization process over the summer, his situation will be updated in 20/21 to show him as a regular resident attending. In other words, 20/21 will be adjusted to match the end of 19/20. If you want to be proactive and update the student in 20/21, please check the box Exclude from Fall Init*
  - **Summer Release 20.0**  
*User Management* will change with the Summer Release. The tentative plan is to have View Users, View Staff Members, and the Association condensed into one screen with three tabs. However, we do not have the exact steps yet, especially because we have to work in NEOnets Active Directory. We WILL have trainings in July and August and/or step by step instructions on how add new users once the summer release is applied.

*Additionally a color change will occur around August: The banner at the top of the products will be changed to purple. The URLs will not change, just the color banner at the top.*

- Training Opportunities\*
  - EMIS Exceptions for 20/21 calendar\* NEOnet staff is available for you to complete your EMIS Exceptions. Please contact [studenthelp@neonet.org](mailto:studenthelp@neonet.org) so we may provide you with the prep document we would need to complete the steps.
  - Open Labs- SYI, EMIS Exceptions, Scheduling
  - Elementary Scheduling & Work Sessions
  - Back to School
  - DASL Overview
  
- DASL District Sharing
  
- Next Meeting Date/Time – September 23, 2020
  
- Action Items
  - 2020 Graduation- do we still need to report Alternate Pathway membership codes?- Confirming with ODE on answer
  - HS Guidance Counselors typically print the next years course requests and mail with report cards. Is there any way to share this through SIS?- Currently the only way is through the Public Course Request Module. The steps are explained in this document. If a report of course requests in a single line spreadsheet becomes available, the document will be update with those steps.
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